

**CYNGOR CYMUNEDOL  
COEDPOETH  
COMMUNITY COUNCIL**

**Minutes of Council Meeting**

**Tuesday 8<sup>th</sup> October 2019**

Present

Cllr G Price – Chair

Cllr B Brown, Cllr E Edwards, Cllr P Wilson, Cllr K Coventry,  
Cllr L Van Ryswyk, Cllr J Appleby, Cllr D Donaghy, Cllr Y McCarroll

**COUNCIL MEETING COMMENCED – 7:30pm**

Item		Action
	<p><b>INTRODUCTION BY CHAIRMAN</b> The Chairman, Cllr G Price, welcomed everyone to the meeting.</p>	
1	<p><b>APOLOGIES FOR ABSENCE</b> Cllr M Dixon, Cllr B Williams, Cllr GA Kelly, Cllr G Kelly</p>	
2	<p><b>MINUTES</b> <b>Tuesday 8<sup>th</sup> October 2019 – Full Council Meeting</b> That the minutes be approved as a true and correct record. <b>Proposed by Cllr S Edwards, seconded by Cllr J Appleby</b> <b>Resolved</b></p> <p><b>Matters Arising from the minutes</b> None</p>	
3	<p><b>DECLARATIONS OF INTREST</b> None</p>	
4	<p><b>PUBLIC PARTICIPATION AND PRESS</b> None present</p>	
5	<p><b>REPORTS FROM PCSO'S</b> None</p>	
6	<p><b>UPDATE ON WAR MEMORIAL AND COEDPOETH UNITED FC.</b></p> <ul style="list-style-type: none"> <li>• War Memorial – No update</li> <li>• Coedpoeth United - Consultants Cynlas Cyf have now been appointed. Initial meeting held on 4/10/19 with key partners. Cynlas Cyf will meet Coedpoeth United FC on 10/10/19.</li> </ul>	
7	<p><b>CLERK'S REPORT</b> <b>The Council noted the following which were for information:</b></p> <ul style="list-style-type: none"> <li>• Updates on planning applications</li> <li>• Police Statistics</li> <li>• Council Matters</li> <li>• Updates from Community Groups and County Councillors</li> <li>• Analysis of Income</li> <li>• Community Agent</li> <li>• Street Lighting Consortia</li> <li>• Senior Christmas Meals</li> <li>• Resignation of Clerk to Council</li> </ul>	

	<ul style="list-style-type: none"> <li>• Diary Dates</li> <li>• Attendance Records</li> <li>• Major Correspondence / E-Mails</li> <li>• Financial Statement</li> </ul> <p><b>Note: The Council noted all the hard work the Clerk had undertaken over the last 6 years, wishing the Clerk all the very best for the future. The Clerk to the Council's last day in post will be 31<sup>st</sup> October 2019.</b></p>	
	<p><b>CLERK'S REPORT (continued)</b>  <b>The Council discussed and approved the following items: (please see relevant Item number for details).</b></p> <ul style="list-style-type: none"> <li>• Annual Return <b>(Item 9)</b></li> <li>• Grant Applications <b>(Item 10)</b></li> <li>• Climate Change and Coedpoeth <b>(Item 11)</b></li> <li>• Christmas Lights <b>(Item 12)</b></li> <li>• Appointment of Clerk to the Council <b>(Item 13)</b></li> <li>• Registered Charity request <b>(Item 14)</b></li> <li>• Schedule of Payments <b>(Item 15)</b></li> </ul>	
<b>8</b>	<p><b>WCBC COUNCILLORS</b>  No reports</p>	
<b>9</b>	<p><b>ANNUAL RETURN</b>  The Council accepted the Annual Return.  <b>Cllr J Appleby proposed, seconded by Cllr B Brown</b></p> <p><b>Note: Cllr M Dixon to sign.</b></p>	MD
<b>10</b>	<p><b>GRANT APPLICATIONS</b>  The Council agreed the following Coedpoeth Community Grants: -</p> <ul style="list-style-type: none"> <li>• Craft Club £125</li> <li>• Coedpoeth Art Group £125</li> <li>• Coedpoeth Befrienders £ 150</li> <li>• Knit and Natter £125</li> <li>• Brownies £150</li> <li>• Rainbows £150</li> <li>• Gardening Club £150</li> </ul> <p><b>TOTAL COST: £975</b>  <b>Cllr J Appleby proposed, seconded by Cllr D Donaghy</b>  <b>Resolved</b></p> <p><b>Note: Council request that all future Grant Applications to be forwarded to Councillors 1 week in advance to following Council Meeting.</b></p>	Clerk
<b>11</b>	<p><b>CLIMATE CHANGE &amp; COEDPOETH</b>  The Council discussed the importance of the environment, however current lack of resources is limiting. A local resident has suggested that border grass cutting should be investigated to allow wildlife such as butterflies and flowers to grow, Council will explore this.</p>	Clerk

	<b>Note: Correspondence needed to respond to both individuals.</b>	
<b>12</b>	<p><b>CHRISTMAS LIGHTS</b></p> <p>Cllr B Brown provided the following update: Caretakers have agreed to erect trees/light. New parts need to be ordered in time. Lights will have timers to come on at 4pm and go off by midnight to prevent unwanted attention. Prototype present. Couple of trees need moving due to locality. Awaiting further information from WCBC Paul Rogers street lighting.</p> <p><b>Note: Extra meeting needed to finalise details, with a possibility of finalising other key items, suggested date 22/10/19.</b></p>	
<b>13</b>	<p><b>CLERK TO THE COMMUNITY COUNCIL</b></p> <p>Community Council endorsed the recommendation of the Staffing Committee that Katy Owen be appointed Clerk to Coedpoeth Community Council.</p> <p><b>Proposed by Cllr S Edwards, seconded by Cllr P Wilson</b></p> <p><b>Resolved</b></p>	
<b>14</b>	<p><b>REGISTERED CHARITY REQUEST</b></p> <p>The Council discussed Parish Hall charges and income. Whilst the Council recognises the support and work that charity group offers people; and welcomes the continued custom, it is with regret that the Council's decision is not to give discount to the group.</p> <p><b>Proposed by Cllr P Wilson, seconded by Cllr D Donaghy,</b></p> <p><b>All Council in favour</b></p> <p><b>Resolved</b></p> <p><b>Note: Correspondence needed to respond to group.</b></p>	Clerk
<b>15</b>	<p><b>SCHEDULE OF PAYMENTS</b></p> <p>That the Council authorises all payments scheduled for approval.</p> <p><b>Proposed by Cllr P Wilson, seconded by Cllr J Appleby</b></p> <p><b>Resolved</b></p> <p><b>Note: Schedule of Payments document not available due to technical problems, however, original invoices available. Payments authorised by Cllr J Appleby and Cllr B Brown (invoices initialled and signed) as suggested by Finance Officer.</b></p>	
<b>16</b>	<p><b>ITEMS FOR NEXT AGENDA</b></p> <ul style="list-style-type: none"> <li>• Volunteers for Christmas event on 30<sup>th</sup> November 2019</li> <li>• Asbestos and Damp</li> </ul>	
<b>17</b>	<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>12<sup>th</sup> November 2019 at 7:30pm</p>	

Meeting finished at 8:32pm.  
Minutes taken by Katy Owen