

COEDPOETH COMMUNITY COUNCIL
ANNUAL MEETING 2019
May 14th, 2019
AGENDA

1. Welcome.
2. Receive Chair's Report for 2018/19.
3. Elect Chair & Vice Chair:
4. Confirm Minutes of 2018 Annual Meeting.
5. Confirm School Governors at Penygelli School and Ysgol Bryn Tabor & representatives to Youth Club Management Committee and Plas Pentwyn Management Committee – see list below:

Name	Position
	Plas Pentwyn Management Committee
	School Governor – Penygelli CP School
	School Governor – Ysgol Bryn Tabor
	Youth Club Management Committee

6. Confirm current Standing Orders/Financial Regulations.
7. Confirm that Coedpoeth Community Council is able to borrow money this financial year if needed.
8. Review and adopt the following:
 - a. Insurance Cover (Copy to be tabled at Meeting).
 - b. Code of Conduct
 - c. Fixed Asset Register (Copy to be tabled at Meeting)
 - d. Complaints Procedure
 - e. Data Protection Policy
 - f. Internal Financial Controls
 - g. Freedom of Information Scheme
 - h. Investment Statement
 - i. Risk Assessment
 - j. Future Council Meetings: Tuesdays at 7.30pm
 - i. 2019 – June 11th, July 9th, September 10th, October 8th, November 12th, December 10th.
 - ii. 2020 – January 14th, February 11th, March 10th, April 14th, May 12th

Helen Belton – Clerk to the Council

Thursday, 9 May 2019

Coedpoeth Community Council

Park Road, Coedpoeth, LLI 3TD

**MINUTES OF
ANNUAL MEETING**

MAY 15th 2018

PRESENT

Cllr M Dixon– Chair

Cllr J Appleby (Vice Chair), Cllr K Ashton, Cllr B Brown, Cllr R Timms, Cllr B Williams, Cllr P Wilson, Cllr L Van Ryswyk, Cllr S Edwards, Cllr D Donaghy,
Cllr G Price (11)

Item	
1.	Welcome The Chair welcomed everyone to the Annual Meeting.
2.	Apologies for absence Cllr Glenda Kelly, Cllr Graham Kelly
3.	Chair’s Report for 2017/18 To follow
4.	Appointment of Chair and Vice-Chair The Clerk informed the Council that she had received one nomination for the post of Chair; Cllr M Dixon was duly elected, and this was formalised by a show of hands, all being in agreement. The Clerk informed the Council that she had received one nomination for the post of Vice Chair; Cllr J Appleby was duly elected, and this was formalised by a show of hands, all being in agreement. The Chairman thanked Cllr Sheila Edwards for her work as Vice Chairman. Chairman, Cllr Dixon announced that although once elected, the Council cannot remove him, he would stand down, following a vote of ‘no confidence’.
5.	Minutes of the Annual Meeting held 17th May 2017 The minutes had been formally approved at the June 2017 Council Meeting. Resolved

Coedpoeth Community Council

Park Road, Coedpoeth, LLI 1 3TD

6.	<p>That the Council re-appoints school governors</p> <p>A. <u>Penygelli School</u> – Cllr Glenda Kelly</p> <p>B. <u>Bryn Tabor School</u> – Cllr Graham Kelly</p>
7.	<p>That the Council re-appoints representatives to the Youth Club Management Committee and to the Plas Pentwyn Management Committee.</p> <p>A. <u>Youth Club Management Committee</u> – Deferred pending discussion about WCBC youth plans.</p> <p>B. <u>Plas Pentwyn Management Committee</u>– Cllr K Ashton and Cllr B Williams were appointed as the Council’s representative. Resolved</p>
8.	<p>That the Council re-adopt and confirm current Standing Orders and Financial Regulations without amendment.</p> <p>Resolved</p>
9.	<p>That Coedpoeth Community Council is able to borrow money this financial year, if necessary.</p> <p>Resolved</p>
10.	<p>That the Council review and adopt the following:</p> <ul style="list-style-type: none"> a. Insurance Cover b. Code of Conduct c. Fixed Asset Register d. Complaints Procedure e. Data Protection Policy f. Internal Financial Controls g. Freedom of Information Scheme h. Investment Statement i. Risk Assessment j. Future Council Meetings: <p>2018 - June 12th, July 10th, September 11th, October 9th, November 13th, December 11th</p> <p>2019 - January 15th, February 12th, March 12th, April 9th.</p>

	Resolved
10.	Any other business None
11.	Next Annual Meeting Tuesday 14 th May 2019 (Second Tuesday in the Month)

Meeting closed: 7.44pm