

**CYNGOR CYMUNEDOL  
COEDPOETH  
COMMUNITY COUNCIL**

**Minutes of Council Meeting  
Tuesday May 14<sup>th</sup> 2019**

**Present**

Cllr M Dixon – Chair

Cllr G Price (Vice Chair), Cllr J Appleby, Cllr D Donaghy, Cllr S Edwards, Cllr L Van Ryswyk,  
Cllr GA Kelly, Cllr G Kelly, Cllr B Brown, Cllr P Wilson, Cllr Y McCarroll (11)

**COUNCIL MEETING COMMENCED – 7.45pm**

ITEM		ACTION
1	<p><b><u>INTRODUCTION BY CHAIRMAN</u></b></p> <p>The Chairman welcomed everyone to the meeting.</p>	
2	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>Cllr R Timms</p>	
3	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>Item 7 – Cllr Dixon sits on Wrexham CBC’s Planning Committee.</p>	
4	<p><b><u>MINUTES</u></b> <b><u>April 9<sup>th</sup> 2019 – Full Council Meeting</u></b> That the minutes be approved as a true and correct record <b>Proposed by Cllr D Donaghy, seconded by Cllr Y McCarroll.</b> <b>Resolved.</b></p>	
	<p><b><u>Matters Arising from the Minutes</u></b></p> <p>None not addressed elsewhere</p>	
5	<p><b><u>CLERK’S REPORT</u></b></p> <p><u>The Council noted the following which were for information:</u></p> <ul style="list-style-type: none"> <li>A. Members’ attendance records.</li> <li>B. Analysis of Income.</li> <li>C. The Clerk’s action points and progress made.</li> <li>D. The updates on the planning applications.</li> <li>E. Updates from Community Groups and County Councillors.</li> <li>F. The vacancy for the Community Council.</li> <li>G. The volunteer help requested at Penygelli School</li> </ul>	
6	<p><b><u>CLERK’S REPORT (cont’d)</u></b></p> <p><b><u>The Council approved the following:</u></b></p> <p>6.1 <u>Quotation on Caretaker’s Flat</u></p>	

That this Council accepts the quotation on the Caretaker's Flat for damp-proofing

Cllr Donaghy explained how difficult it had been to get quotes or to get people to turn up and had one quote so far. The advice on the Surveyor's Report matched this quote. Cllr Donaghy would talk to Peter Cox and to Peter Walker about project management. The Clerk would chase two other quotes from a local tradesman. A meeting would be organised next Tuesday 21<sup>st</sup> May at 7.30pm.

**Proposed: That if no other quotations received, then we go with this one, with Peter Walker working as project manager, this not to exceed £500 and to include a discussion and advice regarding plaster and/or plasterboard.**

**Proposed by Cllr GA Kelly and Cllr Y McCarroll. Resolved. Thanks given to Cllr D Donaghy.**

Clerk/ DD

#### 6.2 Proposals and Amendments –

That this Council discusses the rules of proposals and amendments  
It was mentioned that all proposals should have a written background paper. Cllr Price mentioned a Chairman Evan Evans, who would always ask for any amendments before a vote was taken.

**Proposed: A written proposal with background information should be sent, within the date asked for by the clerk, with costs shown if necessary. A proposer and seconder should be sought, an open discussion would follow, amendments would be asked for and a vote taken. In the minutes, it should be shown who proposed and who seconded.**

**Proposed by Cllr Appleby, seconded by Cllr Edwards.  
Resolved**

#### 6.3 Noticeboards on High Street and Adwy –

That this Council discusses the Noticeboards on the High Street and the Adwy

Cllr Edwards reported that the Plas Pentwyn Management Committee (PPMC) had decided that their noticeboard on Smithy Road was in a poor state and was no longer as useful now that 'buses no long passed it. Cllr Edwards suggested that the PPMC would be willing to make a contribution to Coedpoeth Community Council if a way could be found to share a noticeboard. Discussion took place about locations and styles of noticeboard. Madam Clerk would look at what is available at what costs. Photographs of possible sites and what is there already would be useful. If councillors find a good location, please take a photo.

**Discussion**

Clerk/ all  
councillors

#### 6.4 Street lighting LED Upgrade –

That this council sets a date for the Street Lighting Working Group meeting in order to tender for the LED upgrade

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<p>About 25 have already been replaced. Cllr Price and Cllr Dixon would meet with the clerk. A list of locations of those that have been changed would be sent. The Clerk mentioned that Mega had been very good. The relocation of lights was mentioned as there are several footpaths that are very dark. Cllr Childs arrived at 8.40pm during this discussion. The Clerk mentioned that there is no budget for new lights and SALIX wouldn't pay for that. There is a solar light on Spider's Lane which is good. There are some safety concerns in the village with poor lighting. A date can't be set just yet, but the clerk would establish where certain lights are in other villages that councillors could look at.</p> <p><b>Discussed</b></p>	Clerk
<p>6.5 <u>Regeneration Committee/ Working Group –</u></p> <p><u>That this Council discusses establishing a Regeneration Committee/Working Group</u></p> <p>To get together to improve overall look and feel of village. Trees could be planted in the High Street. The WBCB Arboricultural Officer Jon Brewin could offer advice. There are not enough trees in Coedpoeth and WCBC are rectifying this. The Woodland Trust provides trees. Cllr Brown has been asking WCBC for years to clean the signs and to cut back the trees. A Window Cleaner was suggested to clean them. There could be containers with flowers in. Someone would need to maintain them. The Clerk would ask WCBC about the trees planted on Plas Pentwyn Field, soon to obscure a view.</p> <p><b>Discussed</b></p>	BB Clerk
<p>6.6 <u>Christmas Committee/ Working Group –</u></p> <p><u>That this Council discusses establishing a Christmas Committee/Working Group</u></p> <p>Cllr Brown made extremely disparaging remarks about everything to do with the Christmas Lights, to which the Clerk took great exception, as she had worked alone 3 years ago, with some help from Cllr Edwards. A 3-year contract had been signed and approved by the Council of 2016 and letters of agreement had been signed by householders. The Clerk would not accept any criticism of the lights but was quite happy to support a Christmas Lights working group. The Clerk had raised £800 single-handedly in 2016 to help to pay for the lights.</p> <p><b>Discussed</b></p>	BB
<p>6.7 <u>Name ID Badges and Hi-Vis Jackets –</u></p> <p><u>That this Council purchases name badges and high visibility vests, to a maximum of £300 for councillors who require them</u></p>	

	<p>To be seen to be doing things in the village. Cllr Brown would come up with a design for the ID cards. Cllr Brown suggests Hi-vis vests, with <i>Coedpoeth Community Council</i> printed on the back.  <b>Discussed</b></p> <p>6.8 <u>Private Contact Details on the Website –</u></p> <p><u>To discuss the inclusion of private contact details of councillors on the website</u>          Cllr Brown had said that private information didn't need to be on the website. Cllr Dixon suggested that it was more appropriate for councillors to be open, because they had been elected by the public and should not try to hide their contact details. Individual Councillors were free to tell the Clerk what they wanted to show on the website. This can be amended in the Standing Orders meeting.  <b>Discussed</b></p> <p><u>6.9 The Schedule of Payments to May 15<sup>th</sup> 2019, totalling £19,372.32 (excluding VAT)</u></p> <p><u>That the Council authorises all payments in the attached schedule</u></p> <p><b>Proposed Cllr Price, Seconded Cllr Edwards Resolved</b></p>	<p>BB</p> <p>All councillors</p> <p>Two cllrs to authorise</p>
<p>7</p>	<p><b><u>COUNCIL MATTERS</u></b></p> <p>The following matters were presented or discussed:</p> <p><u>War Memorial and Remembrance –</u></p> <p>No report.</p> <p><u>Coedpoeth Utd FC</u></p> <p>Coedpoeth Community Council had applied to Cadwyn Clwyd for a grant for a feasibility study as meetings had been successful with Helen Williams. The Club was growing and growing.</p> <p><u>Planning Applications –</u></p> <p><u>None new</u></p>	
<p>8</p>	<p><b><u>COMMUNITY MATTERS</u></b></p> <p>Updates had been received from the following community groups;  <b>Community Agent</b>  <b>Plas Pentwyn Gardening Group</b></p> <p>The Chairman, Cllr Dixon, welcomed the full reports explaining that this was valuable, indeed essential, in enabling the council to be up to date and abreast of activities in the village. It also enabled the council to be in a better and more fully informed position when called upon to offer support.</p>	

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<b>9</b>	<p><b><u>POLICING MATTERS</u></b></p> <p>Police were not in attendance, but the report had been circulated.</p> <p><b>Incident update – (from 01/04/2019 to 30/04/2019)</b></p> <p style="text-align: center;"><b><u>Anti-Social Behaviour Issues/Trends:</u></b></p> <p>ASB Personal – 1 which was a result of a domestic incident.  ASB Nuisance – 3 instances of people causing a nuisance while drunk and 1 group of youths causing issues in a local shop.  ASB Environmental – 0</p> <p style="text-align: center;"><b><u>Crime Issues / Trends</u></b></p> <p>Theft – 0  Burglary – 0  Criminal Damage – 1 including plants being knocked over and tree branches being broken.</p> <p><b>Other News/PCSO activities:</b>  Due to a reduction in PCSO's the area in which PCSO's now cover is larger. Due to shift patterns and rest days it is not always possible that a PCSO will be at council meetings. If you wish to discuss any issues then feel free to contact either Andy or Hannah via email or by phone.</p> <p><b>Please use 101 or 999 to report issues, these can then be investigated accordingly.</b></p> <p>Council had noted and welcomed the low figures. There was a need to persuade residents to report incidents.</p>	
<b>10</b>	<p><b><u>WREXHAM COUNTY BOROUGH MATTERS</u></b></p> <p><b>Cllr Krista Childs</b> was present at the meeting.</p> <p><b>Cllr Michael Dixon</b>  I have continued my Wrexham committee attendances, although it has been an unusual month not to have a meeting of one or other parts of the Fire Authority, no doubt I will make this up in due course as we develop the 2010/21 budget.</p> <p>In Coedpoeth I've continued to respond to enquiries as well as being out and about trying to forestall problems. One unforeseen problem was a 'phone call to assist with some bailiffs, where I was unable to offer the desired solution.</p> <p>I'm continuing to pursue Scottish Power for the Castle Hill container. In the meantime, the Cadwyn Clwyd application was successful and so we are</p>	

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	starting the next stages for the feasibility study for the Penygelli Fields Project - Wellbeing at the Heart of our Community.	
11	<b><u>PRESS/PUBLICITY – The Wrexham Leader</u></b>  A reporter from The Leader was not present.	
12	<b><u>ITEMS FROM COUNCILLORS</u></b>  None	
13	<b><u>FUTURE MEETINGS –</u></b>  <u>Full Council - 7.30pm</u> Tuesday June 11 <sup>th</sup> Tuesday July 9 <sup>th</sup> Tuesday September 10 <sup>th</sup>  <u>Planning Meetings – 10am</u> Friday June 7 <sup>th</sup> Friday July 5 <sup>th</sup> Friday September 6 <sup>th</sup>	

**MEETING FINISHED – 9.30pm**

*Helen Belton* Clerk to the Council