

**CYNGOR CYMUNEDOL
COEDPOETH
COMMUNITY COUNCIL**

Members of the Council, you are hereby summoned to attend the next meeting of

Coedpoeth Community Council

On

Tuesday 14th December 2021 at 7.30 p.m.

The meeting will be convened virtually via Zoom

<https://zoom.us/j/95878571575>

Meeting ID: 958 7857

Passcode: 97022851

Members of the Public and Press are welcome to attend

AGENDA

1. To consider accepting apologies for absence
2. Approve minutes of the last meeting held on 29th November 2021
3. To make declarations of interest in items on the agenda
4. To authorise the payment of all invoices presented since last meeting
5. Update regarding 'Big Park Project' – Cllr Scheuleer
6. Cenotaph lighting project update – Cllr Scheuleer
7. Staffing Committee: (a)- Meeting date tbc
(b)-Staff schedules
(c) -Performance schedules
(d) – Sickness and vacation policy
(e)- General HR policies
8. Health and Safety policy and all associated obligations.
(a) Pat testing
(b) Urgent repairs to assets
9. Purchase of upgrade to Zoom pro to enable unlimited time on virtual meetings at a cost of £11.99 per month
10. Lighting
11. Agreement sought for staff to attend First Aid Courses at potential cost of no more than £60.00 per employee
12. Updates on urgent requirement for photocopier/scanner for office (Hire or purchase)
13. Grant request from Hope House Charity in sum of £250.00

The Old Carnegie Library
Park Road Coedpoeth
WREXHAM LL11 3TD

**CYNGOR CYMUNEDOL
COEDPOETH
COMMUNITY COUNCIL**

14. To receive update on progress of review of Internal audit recommendations
15. Formation of events planning team to prepare for events such as Queens Platinum Jubilee
16. To receive items for the next agenda
17. Next meeting – Tuesday 18th January 2022 at 7.30 p.m.

Items for inclusion on the next Full Council Agenda should be submitted to the Clerk no later than Monday 10th January 2022

**Signed: D Edwards
Clerk to Coedpoeth Community Council
Wednesday 8th December 2021**