

**COEDPOETH COMMUNITY COUNCIL**  
**ANNUAL MEETING 2022**  
**May 10<sup>th</sup> at 7pm**  
**AGENDA**

1. Welcome.
2. To elect Chair and Vice Chair and to receive Declarations of Acceptance of Office.
3. To received Declarations of Acceptance of Office from all councillors.
4. To receive the Chair's Report for 2021/22.
5. To confirm the Minutes of the 2021 Annual Meeting.
6. To confirm committees and their members; Cemetery, HR.
7. To confirm School Governors at Penygelli School and Ysgol Bryn Tabor.  
To confirm representatives to Youth Club Management Committee and Plas Pentwyn Management Committee – see list below:

Name	Position
	Plas Pentwyn Management Committee
	School Governor – Penygelli CP School
	School Governor – Ysgol Bryn Tabor
	Youth Club Management Committee

8. To confirm current Standing Orders/Financial Regulations.
9. To confirm that Coedpoeth Community Council is able to borrow money this financial year if needed.
10. To review and adopt the following:
  - a. Insurance Cover (Copy to be tabled at Meeting).
  - b. Future Council Meetings: Tuesdays at 7pm
    - i. 2022 – June 14<sup>th</sup>, July 12<sup>th</sup>, September 13<sup>th</sup>, October 11<sup>th</sup>, November 8<sup>th</sup>, December 13<sup>th</sup>.
    - ii. 2023 – January 10<sup>th</sup>, February 14<sup>th</sup>, March 14<sup>th</sup>, April 11<sup>th</sup>, May 9<sup>th</sup>

*Helen Belton – Clerk to the Council*

*Thursday, 5<sup>th</sup> May 2022*

Coedpoeth Community Council

Park Road, Coedpoeth, LLI 3TD

As discovered, unaltered

**MINUTES OF**  
**Draft ANNUAL MEETING**

**MAY 25<sup>th</sup> 2021**

**Via Zoom**

**PRESENT**

Cllr M Dixon– Chair

Cllr G Price (Vice Chair), Cllr P Wilson, Cllr S Edwards, Cllr D Donaghy,  
Cllr GA Kelly, Cllr G Kelly, Cllr J Appleby, Cllr B Brown, Cllr K Coventry

**APPOLOGISES**

Cllr L Van Ryswyk, Cllr Y McCarroll

Item	
1.	<b>Welcome</b> The Chair welcomed everyone to the Annual Meeting.
2.	<b>Apologies for absence</b> Cllr L Van Ryswyk, Cllr Y McCarroll, Cllr B Williams
3.	<b>Chairman's Report for 2019-21</b> The Chairman's report was emailed in preparation and received by all attended.
4.	<b>Appointment of Chair and Vice-Chair</b> The Clerk informed the Council that she had received two nominations for the post of Chair; <b>Cllr M Dixon and Cllr B Brown. Following a vote of hands 8-3, Cllr M Dixon was duly elected.</b>  The Clerk informed the Council that she had received one nomination for the post of Vice Chair; <b>Cllr G Price was duly elected, and this was formalised by a show of hands, all being in agreement.</b> The Chairman thanked all nominees for putting themselves forward.

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5.	<p><b>Minutes of the Annual Meeting held 15<sup>th</sup> May 2018</b></p> <p>The Council agreed the minutes were a true and accurate account.</p> <p><b>Resolved</b></p> <p><b>Proposed: Cllr S Edwards</b></p> <p><b>Seconded: Cllr P Wilson</b></p> <p><b>All in favour</b></p>
6.	<p>That the Council re-appoints representatives to Penygelli School, Youth Club Management Committee and to the Plas Pentwyn Management Committee.</p> <p><b><u>Penygelli School Governor</u></b> - Cllr Glenda Kelly was appointed as the Council's representative for another year.</p> <p><b><u>Youth Club Management Committee</u></b> – Cllr J Appleby was appointed as the Council's representative for another year.</p> <p><b><u>Plas Pentwyn Management Committee</u></b>– Cllr S Edwards and Cllr B Williams were appointed as the Council's representatives for another year.</p> <p><b>Proposed by Cllr G Price</b>  <b>Seconded by Cllr P Wilson</b>  <b>Resolved</b>  <b>All in favour</b></p>
7.	<p>That the Council re-appoints Bryn Tabor School Governor</p> <p><b><u>Ysgol Bryn Tabor Governor</u></b> – Cllr K Coventry was appointed as the Council's representative.</p> <p><b>Proposed by Cllr J Appleby</b>  <b>Seconded by Cllr G A Kelly</b>  <b>Resolved</b>  <b>All in favour</b></p>
8.	<p>That the Council re-adopts and confirms current Standing Orders and Financial Regulations without amendment subject to review in June.</p> <p><b>Proposed by Cllr D Donaghy</b></p> <p><b>Seconded by Cllr P Wilson</b></p> <p><b>All in favour</b></p>

	<b>Resolved</b>
<b>9.</b>	<p>Discussion whether Members will be allocated as a point of contact for Villagers in respect of the following – Severe Weather, Street Issues, Street Lighting, Cemetery, Crime, PR, Local Businesses, Youth, Snooker, Wrexham CBC Footpaths &amp; Customers.</p> <p>To be discussed at another meeting.</p>
<b>10.</b>	<p><b>That the Council review and adopt the following:</b></p> <ul style="list-style-type: none"> <li>• Insurance Cover</li> <li>• Code of Conduct</li> <li>• Fixed Asset Register</li> <li>• Future Council Meetings: <ul style="list-style-type: none"> <li>2021 – All at 7pm - June 15<sup>th</sup> (moved from 8<sup>th</sup> June), 13<sup>th</sup> July</li> <li>14<sup>th</sup> September, 12<sup>th</sup> October, 9<sup>th</sup> November, 14<sup>th</sup> December</li> </ul> </li> </ul> <p><b>Proposed by Cllr P Wilson</b></p> <p><b>Seconded by Cllr G A Kelly</b></p> <p><b>All in favour</b></p> <p><b>Resolved</b></p>
<b>11.</b>	<p><b>Any other business</b></p> <p>None</p>
<b>12.</b>	<b>Next Annual Meeting</b> Tuesday 10 <sup>th</sup> May 2022 (2 <sup>nd</sup> Tuesday in the Month)

Notes taken by Katy Owen

Meeting closed: 7.55 pm

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