

Cyngor Cymuned COEDPOETH Community Council

Minutes of the Full Council Meeting held in The Old Carnegie Library at 19.30
on Tuesday 6 April 2010

Present: Michael Dixon (Chair) Karl Woodward (Vice Chair) George Price, Mike Whitby, Carol Williams, George Williams, Derek Unwin, Steven Lee.

Minute Taker: Patricia Jones

		Action
1	<p>Apologies for absence Beatrice Williams, Mark Davies, Mandy Bostwick, Carol Edwards.</p>	
2	<p>Police Report There was no Police Report at this meeting.</p>	
3	<p>Chairman's Report The Chairman's report was noted and Cllrs raised issues for discussion.</p>	
4	<p>Finance report, including bills to be paid The Chairman outlined the list of invoices to be paid by the Council.</p> <p>Councillors discussed the invoices to be paid and asked questions of the Chair.</p> <p>Cllr Karl Woodward explained that Wrexham County Borough Council buys all the electricity on behalf of all schools in the area and suggested that Coedpoeth Community Council approach Wrexham County Borough Council with a view to doing the same for the Community Council.</p> <p>The Chairman will write a letter to Wrexham County Borough Council.</p> <p>Proposal to pay all the bills.</p> <p>Proposed: Cllr Mike Whitby Seconded: Cllr Steven Lee All in favour</p> <p>The Chairman raised the issue of transferring the existing Direct Debits from the HSBC Bank to the Unity Trust and suggested it would be more beneficial to have the Direct Debits taken out at the end of the month.</p> <p>Proposed: Cllr Karl Woodward Seconded: Cllr George Williams All in favour</p>	<p>MD</p> <p>MD</p>
5	<p>Recruitment of Clerk The Chairman raised the issue of the new clerk working 16 hours a week and 2 evenings a month.</p>	

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Cllr Karl Woodward suggested for the new financial year to establish an Audit Committee, to meet once every quarter with the clerk attending (supported by the Book – keeper) to brief the council on all financial, Governance and Audit issues facing the Council.

Proposed: Cllr Karl Woodward

Seconded: Cllr Mike Whitby

All in favour

The Chairman raised the issue on the new clerk's position, would be advertised as part-time, 16 hours a week plus 2 evening a month. Salary negotiable depending on experience based on Salary Scale LC 1 - 20 to LC 1- 25; which is £18,453 to £ 21,519 pro rata. These rates being effective from 1st April, 2009 (Pay Award Pending).

To recruit clerk for 16 hour's a week plus 2 evenings a month and a book - keeper for up to 8 hours a week.

Proposed: Cllr Derek Unwin

Seconded: Cllr Mike Whitby

6 For

1 Against

1 Abstention

The Chairman would like the Cllrs approval to carry out criminal record reports on all Coedpoeth Community Council Employees at a cost of £51.28 plus VAT each.

MD

Proposed: Cllr George Price

Seconded: Cllr George Williams

6

Relocation of Clerk's office to the Domino Room

The Chairman raised the issue of moving the clerk's office downstairs into the Domino Room, with easier access. The Chairman explained that this would also provide the Council with a further meeting room, easing pressure on the Parish Hall.

Cllr George Williams raised the issue would the part-time caretakers still be able to use the Domino Room.

The Chairman replied The clerk and the bookkeepers' work will all be lock away at the end of the evening in filing cabinets and a clear desk policy would be in operation.

Proposed: Cllr Mike Whitby

Seconded: Cllr Carol Williams

Cllr George Price proposed an amendment.

Before the Council actuality commits to do any work in relation to moving the Clerk's Office; the associated costs should be established. A

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7	<p>potential problem may exist in relation to confidentiality as the walls are very thin and may need sound proofing.</p> <p>The Chairman responded informing councillors that the electrician needs to rewire the room, and then simply needs to be decorated.</p> <p>Cllr Mike Whitby suggested lining the walls to make them more soundproof.</p> <p>Cllr Karl Woodward suggested it would be more beneficial if the clerk moved downstairs to the Domino Room as it would make the council officers more accessible to the public.</p> <p>Cllr George Price would like to see all costs involved before agreeing to move the clerk's office downstairs to the Domino Room.</p> <p>Proposed: Cllr George Price Seconded: None</p> <p>To move clerk's office downstairs</p> <p>Proposed: Cllr Mike Whitby Seconded: Cllr Carol Williams 7 In favour 1 Against</p> <p>Bowling Green</p> <p>Cllrs Unwin and Price declared their interest in the Bowling Green as users.</p> <p>Cllr Derek Unwin circulated the information for the Bowling Green to all Councillors. £2460 is needed to maintain the Bowling Green.</p> <p>Cllr Derek Unwin abstaining as he is the Chairman of the Bowling Club.</p> <p>Cllr Mike Whitby asked whether the Bowling Club could maintain the green themselves.</p> <p>Cllr Derek Unwin replied the maintenance has always been between Coedpoeth Community Council and Wrexham County Borough Council.</p> <p>Cllr George Williams raised the issue that it covers adults and the older generations in the village and suggested that the bowling green is a resource that the Council should support for the benefit of the community.</p> <p>The Chairman suggested whether the Bowling Club would like to make a contribution to the annual maintenance cost which is charged by the Wrexham County Borough Council.</p> <p>Cllr Mike Whitby suggested getting a sponsor with advertising boards</p>	MD
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<p>positioned around the Bowling Green, subject to planning permission.</p> <p>Cllr Karl Woodward suggested that the Bowling Club also make a contribution towards this year's Maintenance cost and also make available a set of bowling woods for the use of the General Public (at a cost); to contribute to the annual maintenance costs and allow members of the public to enjoy the bowling facilities in Coedpoeth.</p> <p>Cllr George Williams' raised the issue we have been paying towards the Bowling Green for a number of years, so why are we debating it now.</p> <p>The Chairman replied that wanted the Council to fully debate the issue as more and more organisations are competing for Council resources.</p> <p>Cllr Karl Woodward proposed that the Council fund the Annual Maintenance costs for the Bowling Green for 2010/2011 and that the Council should request that the Bowling Club should contribute 10% of the cost of the maintenance contract for this year with a view to increasing it in future years.</p> <p>Proposed: Cllr Karl Woodward Seconded: Cllr Mike Whitby 7 In favour 1 Abstaining</p> <p>Date and Time of the Next Meeting Finance & Planning: Tuesday 20 April 2010 at 19.30 in The Old Carnegie Library.</p> <p>The meeting closed at 10:00 p.m. with the Chairman thanking all Councillors for their attendance and input.</p>	<p>MD</p>
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