

Cyngor Cymuned COEDPOETH Community Council



MINUTES OF COUNCIL MEETING

Tuesday 3rd August 2010

PRESENT

Cllr M Dixon – Chair, Cllr C Edwards, Cllr D Unwin, Cllr G Williams
Cllr C Williams, Cllr P.Wilson, Cllr M Whitby, Cllr K Woodward & Cllr G R Price

AGENDA ITEM		ACTION
1	<p><u>INTRODUCTION BY CHAIR</u></p> <p>The Chair stated that the Council is now making good progress and this reflects, in the main, having a full complement of staff and the better financial information which will enable the Council to make informed decisions.</p>	
2	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Cllr B Williams and Cllr S Lee.</p>	
3	<p><u>DECLARATIONS OF INTEREST</u></p> <p>There were none declared</p>	
4	<p><u>MINUTES</u></p> <p>The minutes of the 20th July 2010 were formally approved. <u>Proposed: Cllr G Williams, Seconded: Cllr C Williams – Cllr G Price abstained.</u></p>	
5	<p><u>ACTION POINTS</u></p> <p>All action points, except those of the Clerk, had been completed.</p>	
6	<p><u>CLERK'S REPORT</u></p> <p>The Council noted the following:</p> <ul style="list-style-type: none"> A. The Clerk's action points resolved and those outstanding. B. The revised Councillors' attendance figures and it was agreed that the Clerk would contact Cllr M Davies and provide the Council with a full attendance figures since May 2008. C. Key correspondence and the Cross Foxes Inn's application to vary its licence was tabled at the meeting. Members expressed concern at this application and agreed to write to Wrexham County Borough Council. It was agreed that Welsh Assembly Government's letter in respect of Local Government measures would be circulated to members. D. Proposed development to the Web-Site and the Council requested a presentation on the history of Coedpoeth from Mr O Davies at a future meeting. E. Monthly Budget Reports to the second Council meeting of the month. F. The need to review office technology. G. The review of job descriptions and the recovery of outstanding rent income. H. The External Auditors request for Payroll and rent information. I. The Monmouth Town Centre history table. 	<p>DVB</p> <p>DVB</p> <p>DVB</p>

Calon y Clywedog COEDPOETH The Heart of the Clywedog
The Old Carnegie Library Park Road Coedpoeth WREXHAM LL11 3TD

Cyngor Cymuned COEDPOETH Community Council

	<p>The Council approved the following:</p> <p>A. Schedule of Payments (20th July to 3rd August 2010). Proposed: Cllr C Edwards, Seconded: C Williams – Unanimous.</p> <p>B. The surplus income generated from snooker over the last two years enabled the Council to approve the urgent repairs to snooker table 3 (deferred from meeting on 20th August 2010). Proposed: Cllr P Wilson, Seconded: Cllr M Whitby – Unanimous.</p> <p>C. The appointment of a chartered surveyor to carry out a municipal buildings survey through a formal tender (three quotes) and the need to temporarily close the rear door of the Parish Hall. Proposed: Cllr C Williams, Seconded: Cllr C Edwards – Unanimous.</p> <p>D. The purchase of ID badges for Councillors and Staff. Proposed: Cllr C Edwards, Cllr C Williams – Unanimous.</p> <p>E. The Clerk attending a Grant Funding Skills training course on the 18th August 2010 – How to write and develop exceptional grant funding applications. Proposed: Cllr G Price, Seconded: Cllr C Edwards – Unanimous.</p> <p>F. The amendment to the bank signatories whereby the Clerk would become an approved signatory and the Bookkeeper would be allowed viewing and set up rights. It was resolved that:</p> <ul style="list-style-type: none"> • Unity Trust Bank shall continue to act as Bankers for the accounts detailed on the Change of Signatory Request Form. • The Bank’s terms and conditions were produced at the meeting and were approved. • This mandate for the operation of the bank accounts payment instructions and banking services is provided to the Bank and that amendments to the Mandate may be provided by any Committee member or any other officer of the organisation who is notified to the Bank as being authorised by the Committee to do so. • The Bank is entitled to rely upon this mandate until it receives a later mandate amending it. • The bank will be notified in writing of any change in Committee members and officers of the organisation. <p>Proposed: Cllr D Unwin, Seconded: Cllr K Woodward – Cllr G Price abstained</p> <p>The Council deferred approval of the following:</p> <p>A. The 2009/10 Final Accounts and requested a copy of the internal Auditors report and that it be referred to the next meeting of the Council on 7th September 2010.</p>	<p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p>
7	<p><u>COUNCIL MATTERS</u></p> <p>Cllr G Williams accepted that the issues of Snooker Hall and Security Camera’s had been addressed by the Clerk’s report.</p>	
8	<p><u>POLICING MATTERS</u></p> <p>There were no items raised.</p>	

Cyngor Cymuned COEDPOETH Community Council

9	<u>WREXHAM COUNTY BOROUGH MATTERS</u> There were no items raised.	
10	<u>ANY OTHER BUSINESS</u> It was agreed that the deeds for the Play Area would be discussed at a future meeting. It was accepted that the Clerk was dealing with the lease at the MUGA. Concern was also expressed that motorists are flouting the one-way entrance to the car park just off the High Street. The Clerk to contact Wrexham County Borough Council requesting that they re-instate the one way ramps (preferably rubberised) in the car park off the high street and consider knocking down the fence that backs on to the Royal Oak.	DVB
11	<u>NEXT MEETING</u> 7th September 2010	

Dave Bamber CPFA Clerk to the Council