

Cyngor Cymuned COEDPOETH Community Council



MINUTES OF COUNCIL MEETING

Tuesday 7th September 2010

PRESENT

Cllr M Dixon – Chair, Cllr C Edwards, Cllr D Unwin, Cllr G Williams, Cllr C Williams, Cllr P.Wilson, Cllr S Lee, Cllr M Bostwick, Cllr M Whitby, Cllr K Woodward & Cllr G R Price

AGENDA ITEM		ACTION
1	<p><u>INTRODUCTION BY CHAIR</u></p> <p>The Chair thanked the Clerk for his sterling work and outlined the Council's good progress as evidenced by:</p> <ul style="list-style-type: none"> • The comprehensive reporting by the Clerk. • The imminent appointment of a Chartered Surveyor to carry out a Council buildings survey. • The draft Business Plan. • A number of initiatives carried out by the Clerk and his staff e.g. energy conservation, Cinderella play and the additional litter bins in the park. • The monthly budget statement. 	
2.	<p><u>PRESENTATION BY Mr A.ROBB (Fire & Rescue Service)</u></p> <p>Mr Robb explained what the Fire & Rescue Service could do for vulnerable people in the village by providing them with a home fire service check. The Fire & Rescue Service used a 10 point questionnaire to assess the vulnerability of people and Mr Robb asked all Members to talk to family, friends and neighbours in order to determine who would benefit from a home fire service check.</p>	
3	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Cllr B Williams and Cllr M Nelson</p>	
4	<p><u>DECLARATIONS OF INTEREST</u></p> <p>There were none declared</p>	
5	<p><u>MINUTES</u></p> <p>The minutes of the 3rd August 2010 were formally approved subject to the following addition in section 10 after the second sentence:</p> <p>“The Clerk to contact Wrexham County Borough Council requesting that they reinstate the one way ramps (preferably rubberised) in the car park off the high street and consider knocking down the fence that backs on to the Royal Oak”.</p> <p>Proposed: Cllr C Edwards, Seconded: Cllr K. Woodward - Unanimous</p>	DVB
6	<p><u>ACTION POINTS</u></p> <p>This item is dealt with under the Clerk's report as there were no action points relating to Council Members.</p>	

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7	<p><u>APPROVE 2009/10 ANNUAL ACCOUNTS</u></p> <p>The Council approved the 2009/10 Accounts and accepted the internal audit report and the actions to address the internal auditors concerns. It was agreed that the Clerk would develop operational procedures for all finance matters. The Chair praised the contribution of the Council's Bookkeeper in closing down the 2009/10 accounts and confirmed that she had passed the intermediate examination of the Association of Accounting Technicians. The Council instructed the Clerk to write to the Council's Bookkeeper conveying its thanks and congratulations.</p> <p><u>Proposed: Cllr M Bostwick, Seconded: Cllr G Williams – Unanimous</u></p>	DVB
8	<p><u>CLERK'S REPORT</u></p> <p><u>The Council accepted and noted the following:</u></p> <ul style="list-style-type: none"> A. The Clerk's action points resolved and those outstanding and progress made since the report had been issued. B. Councillors' attendance figures for the last six months and it was agreed to add two further boxes to indicate whether a Member had given their apologies or had been involved in other Council business. C. The Planning applications received and the new procedure of emailing Members when planning applications come into the office. D. The major items of correspondence received. It was agreed that the Clerk would write to Inspector Jones stating the Council's appreciation of the work of PC Duncan and circulate details of the One Voice Wales training and the AVOW AGM. E. Complaints received. The Clerk confirmed that Wrexham County Borough Council cannot issue penalty charge notices for motorists parking in disabled places as they do not have an "Off Street Parking Order". F. The content of the training attended by the Clerk – How to write exceptional grant funding applications. G. The proposed Local Government (Wales) Measure 2010 and it was agreed that Members would discuss this further at a special meeting on the 21st September 2010. The Clerk reminded Members that comments to this proposal must be sent on or before the 1st October 2010. H. The additional two litter bins for the Park along with a pedestrian barrier between the Library and Parish Hall and praised the Caretaker for his perseverance. I. That the Council would be hosting the Arts Council of Wales production of Cinderella (Play, Music and a Band) on the 7th December 2010 and that a further report be tabled to the Council. J. The need for each Member to complete a form detailing their contribution to the Youth Club Project (key Fund). K. The energy conservation initiatives and it was agreed that the Clerk would carry out a cost benefit analysis for the Council of implementing such measures throughout the Council. L. The need to review the current cycle of two Council meetings each month. It was agreed that the Clerk would include this on the 5th October 2010 Agenda. M. The outstanding pensions contributions to the Clwyd Pension Fund. 	<p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p>

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	<p>N. It was agreed that the refurbishment of the Cemetery Lodge would be included under the Building survey.</p> <p>O. The Budget Statement as at 31st July 2010.</p> <p>P. The appointment of Snooker Alliance to carry out repairs to Table 3 and re-stretch the cover of Table 2 on a “like for like” basis which was accepted by Cllr P Wilson.</p> <p>Q. To discuss the location of the litter pick (20th to 26th September 2010) with the Youth Club team leader.</p> <p><u>The Council approved the following:</u></p> <p>A. Schedule of Payments (3rd August to 7th September 2010). Proposed: Cllr C Edwards, Seconded: C Williams – Unanimous.</p> <p>B. The Council approved the purchase of two business PC’s including software and installation costs Proposed: Cllr K Woodward, Seconded: Cllr G Williams – Unanimous.</p> <p>C. The marketing poster outlining core activities available in the Parish Hall Proposed: Cllr C Edwards, Seconded: Cllr K Woodward – Unanimous.</p> <p>D. The Web-Site additions in respect of Who we are and what we do; Contact us/Your views; Brief history/geography Proposed: Cllr C Edwards, Seconded: Cllr K Woodward – Unanimous</p> <p>E. The appointment of Bolton Birch to carry out a Building Survey of Council properties Proposed: Cllr G Price, Seconded: Cllr P Wilson – Unanimous</p>	<p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p>
<p>9.</p>	<p><u>DEVELOP BUSINESS PLAN</u></p> <p>It was agreed that Members would review the draft Business Plan model provided and agreed that the next meeting on 20th September (Monday) be devoted to this topic and the Proposed Local Government (Wales) Measure 2010.</p>	
<p>10</p>	<p><u>COUNCIL MATTERS</u></p> <p>The Clerk reported that he had written to Cllr M Davies about his non-attendance at Council meetings. It was agreed that the Chair would contact Cllr M Davies initially by phone and follow this up with a formal letter and report back to Council. Proposed: Cllr G Price, Seconded: Cllr P Wilson – Cllr M Whitby abstained</p> <p>The Chair confirmed that he had received the resignation of Cllr B Williams. The Council accepted the resignation. It was agreed that the Chair would write to Cllr B Williams conveying the Council’s appreciation for her excellent service to the Community. Proposed: Cllr C Edwards, Seconded: Cllr C Williams – Unanimous</p>	<p>MD</p> <p>MD</p>

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11	<p><u>POLICING MATTERS</u></p> <p>The Clerk reported that he had received a copy of a letter sent by Coedpoeth Bowling Club to the local Inspector of Police requesting that they do more to address the issues of vandalism and ant-social behaviour. It was also reported that the Clerk, after discussions with the local Police, had written to Wrexham County Borough Council requesting that the gates to the Memorial Park be closed at night. Wrexham confirmed that they could not fund the cost but would not object if the Community Council paid for the cost of this work. It was agreed that the Clerk would review the conditions of the lease agreed between the Community Council (owners of the Park) and Wrexham and report back to the next Council meeting on a way forward.</p>	DVB
12	<p><u>WREXHAM COUNTY BOROUGH MATTERS</u></p> <p>The Clerk reported that surveyors from Wrexham County Borough Council had identified a building fault in the chimney stack of the Library building and that this would be addressed as part of the buildings survey (See 8G).</p>	
13	<p><u>ANY OTHER BUSINESS</u></p> <p>There was a general discussion about Members concerns over the policing of the village and the extent of vandalism and anti-social behaviour. It was agreed that Inspector P Jones would be invited to a meeting with the Chair, Cllr G Williams, Cllr C Edwards, Cllr C Williams and the Clerk to discuss further.</p>	DVB
14	<p><u>NEXT MEETING</u></p> <p>20th September – The meeting will be devoted to developing the Council’s Business Plan and discussing the Local Government (Wales) Measure 2010.</p>	

Dave Bamber CPFA Clerk to the Council