

CYNGOR  CYMUNEDOL
COEDPOETH
COMMUNITY COUNCIL

MINUTES OF COUNCIL MEETING

17th May 2011

PRESENT

Cllr M Dixon – Chair

Cllr C Edwards (until 9pm), Cllr M Whitby, Cllr P Wilson, Cllr K Woodward, Cllr C Williams, Cllr G Williams, & Cllr G R Price

MEETING COMMENCED – 7.30pm

AGENDA ITEM		ACTION
1.	<p><u>ANNUAL GENERAL MEETING</u></p> <p>The Chair – Cllr M Dixon – and Vice Chair – Cllr K Woodward - were nominated, in accordance with standing orders, and elected unopposed.</p> <p>The Council confirmed:</p> <ul style="list-style-type: none"> • Cllr G Williams as a School Governor of Penygelli School, a member of the Youth Club Management Committee and of Plas Pentwyn Management Committee. • Cllr K Woodward was confirmed as a School Governor of Bryn Tabor. 	
2.	<p><u>INTRODUCTION BY CHAIR</u></p> <p>The Chair in his introduction referred to the following:</p> <ol style="list-style-type: none"> 1. Thanked volunteers, both Members and staff, for their help in painting the Council Chamber in The Old Carnegie Library. 2. Informed Council that he would be attending a Funders' Fair in Wrexham tomorrow (18th May 2011) with the Clerk and that a report would be submitted to the next Council meeting - in June 2011. 3. Praised the Clerk for organising a High Street Tidy Up (July) and a Community Walk for Charity (August). 4. That he had carried out the Clerk's annual performance appraisal review. 5. Welcomed the Clerk's letter to all staff as regards reviewing costs etc. 	DVB
3.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Cllr M Davies (1).</p>	
4.	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Cllr G Williams, Cllr G Price and Cllr M Dixon (3) declared an interest in Agenda Item 4.02 – Request for donation of £250 to village signage.</p>	

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<p>D. Councillors' attendance figures for the six months ending 19th April 2011.</p> <p>E. In the case of urgent repairs the Council had repaired the floor in the ladies toilet (Parish Hall) at a cost of £390.</p> <p style="padding-left: 20px;">a. The need to progress phase 2 of the building refurbishment work identified by Bolton Birch (Chartered Surveyors in Chester). The Clerk informed the Council that Bolton Birch had confirmed that the Council could not re-use the existing tiles on Parish Hall as they had become porous. It was agreed that the Clerk would appoint a local builder to carry out investigative work on the roof trusses of the Parish Hall subject to his being accompanied by a surveyor from Bolton Birch.</p> <p style="padding-left: 40px;">Proposed: Cllr G Price, Seconded: Cllr G Williams – Unanimous.</p> <p>F. The Clerk informed the Council that a budget statement and income statement for 2011/12 had not been prepared because it was too early in the new financial year.</p> <p>G. No progress had been made on the flooding in the basement because of the dry weather over the last few weeks.</p> <p>H. The e-mail from Mrs P. Thewsey in respect of the Council's donation to the Eisteddfod Committee was discussed at length and the Clerk was instructed to reply addressing the concerns outlined in the e-mail.</p> <p>I. It was agreed that Friday night concerts could take place as long as adequate notice, of at least two months, was given to regular bookings.</p> <p>J. The progress being made on the High Street tidy up on the 24th July 2011 and confirmation that the front of Salem Church would be tidied up on the 20th May 2011. It was also agreed that the Clerk would inform Wrexham CBC of the existence of Japanese Knot Weed in two locations in the Village.</p> <p>K. The progress being made on the Community walk for charity in late August 2011.</p> <p>L. The progress made on staff performance appraisals.</p> <p>M. The demand from HMRC in respect of National Insurance Contribution (NIC) arrears and penalties for late filing. The outstanding NIC contributions were approved for immediate payment on receipt of an invoice. The Clerk reported that the P35 was filed on the due date and that the Chartered Accountant (Malkin & Co, Heswall) responsible for reconciling 2009/10 payroll would discuss this further with HMRC.</p> <p>N. The letter sent to all staff informing them of the Council carrying out a fundamental review of Council costs.</p> <p><u>The Council approved the following:</u></p> <p>A. The Schedule of Payments – 20th April to 17th May 2011. Proposed: Cllr G Williams, Seconded: Cllr G Price – Unanimous.</p> <p>B. The Donation to the Development Committee of £250 for Village signage. Proposed: Cllr G Williams, Seconded: Cllr G Price – Unanimous.</p>	<p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p>
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	<p>C. The revised charges for the Care Group. Proposed: Cllr G Price, Seconded: Cllr P Wilson – Cllr M Whitby abstained.</p> <p>D. The Clerk attending the SLCC Conference on the 28th June 2011. Proposed: Cllr G Williams, Seconded: Cllr C Edwards – Unanimous.</p> <p>E. The revised charges for the Parish Hall after 10.00pm. Proposed: Cllr C Williams, Seconded: Cllr C Edwards – Unanimous.</p> <p>F. Joining Buying Solutions Framework Agreement for un-metered Street Lighting electricity supply. Proposed: Cllr K Woodward, Seconded: Cllr G Williams – Unanimous.</p> <p><u>The Council deferred the following:</u></p> <p>A. The Engagement & Communication Policy to the June 2011 Council Meeting.</p>	DVB								
<p>7.</p>	<p><u>COUNCIL MATTERS</u></p> <p>This item was included under the Clerk’s Report.</p>									
<p>8.</p>	<p><u>POLICING MATTERS</u></p> <p>Sgt D Samuels and PCSO D Bowden attended the Council meeting and reported that the police statistics for April 2011, of 16 incidents, were as follow:</p> <table border="1" data-bbox="400 1312 911 1464" style="margin-left: auto; margin-right: auto;"> <tr> <td>Violence against Person</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Theft & Handling</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Criminal Damage</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Anti Social Behaviour</td> <td style="text-align: center;">10</td> </tr> </table> <p>Sgt Samuels explained the rationale behind the recent Police restructure involving three tiers of policing:</p> <ul style="list-style-type: none"> • First Tier – A hub to cover emergencies in Wrexham. • Second Tier – Investigating officers • Third Tier – Community Beat Managers <p>Sgt Samuels confirmed that PCSOs would continue to be Village-based and that she was confident that the restructure would work.</p> <p>Members raised a number of questions:</p> <ul style="list-style-type: none"> • Cllr M Dixon – explained the need for the Police to inform the Council of Neighbourhood Meetings in order to aid support and attendance. • Cllr M Whitby – explained the rationale behind inviting Inspector P Jones and that he did not believe that residents were receiving a good service from 	Violence against Person	3	Theft & Handling	1	Criminal Damage	2	Anti Social Behaviour	10	
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	<p>the Police.</p> <ul style="list-style-type: none"> • Cllr G Price – expressed concern that adults were buying alcohol for minors and it was agreed that Sgt Samuels would discuss this further with the Village PCSOs. Sgt Samuels informed the Council that adults could be fined for buying alcohol for minors i.e. proxy sales. • Cllr C Edwards – expressed concern that customers of the New Inn were drinking outside and blocking the pavement. Sgt Samuels reported that she would discuss this with officers from WCBC Licensing. • Cllr G Williams – invited the Police to attend the next Youth Club Management Committee and explained that it would help to build bridges between youth and the Police. PCSO Bowden confirmed that he would be attending the next meeting. <p>The Chair requested that the Clerk and Sgt Samuels swap e-mail addresses.</p>	DVB
<p>9.</p>	<p><u>WREXHAM COUNTY BOROUGH MATTERS</u></p> <p>This item was included under the Clerk’s report.</p>	
<p>10.</p>	<p><u>PRESS/PUBLICITY</u></p> <p>There were no items considered appropriate.</p>	
<p>11.</p>	<p><u>ANY OTHER BUSINESS</u></p> <p>The items raised included:</p> <ol style="list-style-type: none"> 1) Cllr M Whitby – The need to establish who owns Salem Church on the High Street. The Clerk agreed to investigate. 2) Cllr C Edwards – Stated that residents would be petitioning villagers to object to the planning development at the former Bakery. The Council confirmed that they would have no objection. Cllr C Williams thanked the Clerk for all his help in addressing the poor state of the football pitches. 3) Cllr K Woodward – Thanked the Clerk and Cllr M Davies for addressing the pot holes and the overhanging trees reported at the last Council meeting. 4) Cllr G Price brought to the Council’s attention a resident of the Village’s concern as to the size of the Council’s payroll costs as shown on the Notice Board on the High Street. The Clerk responded that in the spirit of openness, transparency and accountability the Council had a duty to inform Villagers how the Precept raised was spent with which Cllr G Price wholly agreed. 	DVB
<p>12.</p>	<p><u>FUTURE MEETINGS -</u></p> <p>7th June 2011 – Business Planning Sub Committee</p>	

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21 st June 2011 – Full Council Meeting	
28 th June 2011 – Town & Community Council Forum (6.30pm in Council Chamber at Wrexham CBC)	

MEETING FINISHED – 9.20pm

Dave Bamber CPFA Clerk to the Council

Approved