

**CYNGOR  CYMUNEDOL**  
**COEDPOETH**  
**COMMUNITY COUNCIL**

**MINUTES OF COUNCIL MEETING**  
**20<sup>th</sup> September 2011**  
**PRESENT**

Cllr K Woodward – Chair  
 Cllr C Edwards, Cllr M Whitby, Cllr M Davies, Cllr C Williams,  
 Cllr G Williams, Cllr P Wilson & Cllr G R Price (8)

**MEETING COMMENCED – 7.30pm**

AGENDA ITEM		ACTION
1.	<p><b><u>INTRODUCTION BY CHAIR</u></b></p> <p>The Chair informed the Council that the Clerk had received a letter from Cllr M Nelson announcing that she was resigning from the Council with immediate effect. It was agreed, by all the Council, that the Clerk would write to Cllr M Nelson thanking her for her long and valued service as a Community Councillor. In addition, it was agreed that Cllr M Nelson would be presented with a bouquet and certificate at the next Council meeting in October 2011.</p> <p>In his introduction the Chair thanked the Clerk for his comprehensive report and the excellent Internal Audit Report. The Chair also mentioned:</p> <ul style="list-style-type: none"> <li>• Concern over users leaving the Parish Hall.</li> <li>• Further improvements to the Web Site.</li> <li>• The need to address the Cemetery Lodge issue.</li> </ul>	DVB
2.	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>Cllr M Dixon and Cllr S Lee.</p>	
3.	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>There were no declarations of interest.</p>	
4.	<p><b><u>MINUTES</u></b></p> <p><b><u>19<sup>th</sup> July 2011</u></b></p> <p>The Minutes of the 19<sup>th</sup> July were approved, subject to the corrections shown below, by:</p> <p><b>Proposed: Cllr C Edwards, Seconded: Cllr P Wilson – The following abstained: Cllr M Davies, Cllr D Unwin and Cllr G Price.</b></p>	

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Reference	Narrative
5L	Cllr M Whitby clarified that he did not assist in the “High Street Clean Up” because he believes it is a Wrexham CBC function and that they should clean it to a high standard without volunteers having to do it.
6	<p>There were numerous changes to the minutes by Cllr M Whitby which were recorded by Cllr M Bostwick and prepared by Cllr K Woodward which centred on:</p> <ul style="list-style-type: none"> <li>• Para 5 - “is” instead of appears to be.</li> <li>• Para 6 - additional sentence at the end of the first sentence – “the main facts should always be recorded”</li> <li>• Para 9 - “stated that” instead of had then challenged</li> <li>• Para 10 - Deleted</li> <li>• Para 12 - The need to explain the history as to why the decision at the May 2011 Council Meeting was overturned because of a procedural error.</li> <li>• Proposal – omitted that Cllr G Price had seconded this motion</li> <li>• Proposal 3 - additional sentence – “but that this does not preclude ad-hoc questions”</li> </ul>
8.4	Cllr M Whitby stated that he had said “all day” and not just the afternoon.

The Clerk objected, through the Chair, to a number of comments made by Cllr M Whitby during the approval of the above Minutes.

**6<sup>th</sup> September 2011 (Special Meeting re Salem Chapel)**

The Minutes of the 6<sup>th</sup> September 2011 were approved, subject to the corrections shown below, by:

**Proposed: Cllr C Williams, Seconded: Cllr D Unwin – The following abstained: Cllr P Wilson and Cllr M Davies.**

Reference	Narrative
1.d	At the end of the sentence - The need to emphasise that the Council are committed to preserving the building but accept that they do not have the resources to take over and manage the building.
1.	The Council expressed disappointment that no-one from the United Churches of Wales could attend the meeting.



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<p>J. The letting of the tender for re-pointing the Library.  K. Improvements to the Web-Site.  L. The need for refresher training on the Members Code of Conduct. Members felt that this was not necessary but agreed that any Member who required refresher training could link into the Wrexham CBC training programme for Members.  M. The poor response to the Community Sponsored Walk for Charity.  N. The need to re-site the Coedpoeth gateway sign (Minera end). Cllr M Davies confirmed that the Development Committee are currently looking at replacing both gateway signs and are making good progress.</p>	<p>DVB  DVB</p>
<p><u>The Council <b>discussed</b> the following:</u></p>	
<p>O. The rent situation at Cemetery Lodge and it was agreed that that there was a need to clarify the tenancy agreement before bringing it back to Council.  P. Youth &amp; Play Service Questionnaire. All Members expressed concern as to the timing of this questionnaire. The Clerk confirmed that he was in the process of calling an urgent meeting with officers from Wrexham CBC to discuss the Youth Club situation in Coedpoeth.  Q. Damage to property adjacent to the Memorial Park. The Clerk explained the history. It was agreed in the first instance that the Council would approach NWP about installing an additional light overlooking the play ground which would illuminate the area in question. Members asked that the Clerk keep them updated as to progress made and any further incidents that take place.  R. Nomination of Pen-y-Gelli Playing Field for Owain Glyndwr status. It was agreed that in light of legal issues outlined by Wrexham CBC as regards giving a future lease to another body that the Council would defer the current application and review it again in 12 months.  <b>Proposed: Cllr G Price, Seconded: Cllr Mark Davies - Unanimous</b>  S. The possible transfer of the Public Convenience by Wrexham CBC. The Clerk was asked to liaise with Wrexham CBC as regards current costs and to ascertain what budget would be transferred to Coedpoeth CC.  T. Agreed to defer the paper – Respective Roles of the Chair &amp; Clerk - to the next meeting in October 2011 on clarification as the sources of the document. Cllr G Price stated that it was essential that the Clerk was measured against his primary roles and responsibilities. It was reported that the Chair had already carried out an annual performance appraisal of the Clerk.</p>	
<p><u>The Council <b>approved</b> the following:</u></p>	
<p>A. The Schedule of Payments – 20<sup>th</sup> July to 20<sup>th</sup> September 2011.  <b>Proposed: Cllr C Edwards, Seconded: Cllr M Davies – Unanimous.</b>  B. The Final Accounts and the three recommendations made by the Internal Auditor.  <b>Proposed: Cllr G Williams, Seconded: Cllr M Davies – Cllr G Price abstained.</b></p>	

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	<p>C. Payment of potential pension arrears. It was agreed that this item be deferred until the next meeting until specialist advice could be obtained.</p> <p>The Chair thanked the Clerk for his comprehensive and thorough report.</p>																			
6.	<p><b><u>COUNCIL MATTERS</u></b></p> <p><b><u>4kids including Coedpoeth Youth Project</u></b> – Cllr G Williams circulated a brief paper outlining the history and the current projects being undertaken. Cllr Williams explained that 4kids were looking for somebody to lead this project and welcomed any ideas to keep it going. Members agreed that the Clerk and Cllr G Williams would produce a paper to be included on the Council’s web-site.</p>	DVB &GW																		
7.	<p><b><u>POLICING MATTERS</u></b></p> <p>The PCSO S. Roberts circulated the August incidents in advance of the meeting and tendered her apologies.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><u>OFFENCE</u></th> <th style="text-align: center;"><u>AUGUST</u></th> </tr> </thead> <tbody> <tr> <td>BURGLARY</td> <td style="text-align: center;">1</td> </tr> <tr> <td>THEFT FROM MOTOR VEHICLE</td> <td style="text-align: center;">4</td> </tr> <tr> <td>THEFT OTHER</td> <td style="text-align: center;">2</td> </tr> <tr> <td>FRAUD</td> <td style="text-align: center;">1</td> </tr> <tr> <td>CRIMINAL DAMAGE</td> <td style="text-align: center;">7</td> </tr> <tr> <td>ROWDY/ NUISANCE/JUVENILES</td> <td style="text-align: center;">13</td> </tr> <tr> <td>ROWDY/ NUISANCE/ENVIRONMENT</td> <td style="text-align: center;">6</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: center;">34</td> </tr> </tbody> </table>	<u>OFFENCE</u>	<u>AUGUST</u>	BURGLARY	1	THEFT FROM MOTOR VEHICLE	4	THEFT OTHER	2	FRAUD	1	CRIMINAL DAMAGE	7	ROWDY/ NUISANCE/JUVENILES	13	ROWDY/ NUISANCE/ENVIRONMENT	6	TOTAL	34	
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8.	<p><b><u>WREXHAM COUNTY BOROUGH MATTERS</u></b></p> <p>There were no matters raised.</p>																			
9.	<p><b><u>PRESS/PUBLICITY</u></b></p> <p>There were no matters considered appropriate.</p>																			
10.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>The items raised included:</p> <ol style="list-style-type: none"> <li>1. <u>Cllr G Williams</u> requested that the Clerk write to the Building Control Officer at Wrexham CBC expressing concern at the filthy state of the roads in Heol Llewellyn and Waen Road. In addition, it was agreed that the Clerk would</li> </ol>																			

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	<p>amend the Council's web-site to include concerts can take place in the Parish Hall and local police contact details.</p> <p>2. <u>Cllr C Edwards</u> expressed concern at the increase in crime in the Village and that residents did not feel secure or safe. In addition, Cllr Edwards felt that there was a need for more CCTV cameras. It was agreed that the Clerk would write to Wrexham CBC.</p> <p>3. <u>Cllr M Whitby</u> requested that the Clerk inform NWP that a light outside his house needed a new bulb. In addition, it was agreed that the Clerk would contact Wrexham CBC's Electoral Registration Officer in order to ascertain the need to advertise the current vacancies on the Council.</p> <p>4. <u>Cllr K Woodward</u> requested that the Clerk contact Wrexham CBC in respect of man-hole cover needing replacement on the main car park.</p>	<p>DVB</p> <p>DVB</p> <p>DVB</p> <p>DVB</p>
11.	<p><b><u>ADDITIONAL AGENDA ITEM</u></b></p> <p>Cllr K Woodward read out loud to all councillors present (after the clerk had left the meeting); a pre-prepared statement from the Clerk.</p> <p>"I refer you to your recent e-mail in respect of providing some form of mediation with Cllr Mike Whitby. I am conscious that the Council wish to resolve this perceived conflict between myself and Cllr Mike Whitby. I have thought long and hard about this offer and I can assure you that there is no conflict from my side and that I will continue to treat Cllr Mike Whitby with the same respect and courtesy that I treat all Members of the Council. I must, therefore, decline your kind offer. As you are aware I have taken advice re Cllr Mike Whitby's e-mail and been told that I have a very good case if it was sent to the Ombudsman for Wales. In the spirit of goodwill, and as a gesture to the Council, I am prepared to offer Cllr Mike Whitby one last chance to apologise for questioning my professionalism and my impartiality. As with all Members I hope that we can now move forward".</p> <p>At the end of the meeting Cllr. M Whitby stated that he would respond via email to the Clerk's statement.</p>	
12.	<p><b><u>FUTURE MEETINGS -</u></b></p> <p>18<sup>th</sup> October 2011 – Full Council Meeting</p>	

**MEETING FINISHED – 10.20pm**

*Dave Bamber* CPFA

**Clerk to the Council**