

**CYNGOR  CYMUNEDOL**  
**COEDPOETH**  
**COMMUNITY COUNCIL**

**MINUTES OF COUNCIL MEETING**  
**18<sup>th</sup> October 2011**

**PRESENT**  
Cllr M Dixon – Chair

Cllr C Edwards, Cllr K Woodward, Cllr M Whitby, Cllr M Davies, Cllr C Williams,  
 Cllr G Williams, Cllr D Unwin & Cllr G R Price (9)

**MEETING COMMENCED – 7.30pm**

AGENDA ITEM		ACTION
1.	<p><b><u>INTRODUCTION BY CHAIR</u></b></p> <p>The Chair informed the Council that he:</p> <ol style="list-style-type: none"> <li>1. Would be aiming for a timely finish by focusing on the key issues.</li> <li>2. Welcomed the changes agreed at the last meeting in respect of re-capping on decisions and taking questions only on matters for information.</li> <li>3. Should be grateful if Members would authorise payments immediately after the meeting.</li> <li>4. Highlighted a few issues from the Clerk's Report:               <ul style="list-style-type: none"> <li>• Letters praising the Caretaker from Hope House and the Clwyd Special Riding Centre.</li> <li>• His hope that the Council can keep the 2012/13 Precept at the 2011/12 level.</li> <li>• Recommended that the Clerk devise an exit form for users when leaving the Parish Hall as this would provide the Council with reasons why they are leaving.</li> <li>• Relieved that the 2009/10 Accounts, albeit qualified, had finally been signed off by the External Auditor.</li> </ul> </li> </ol>	DVB
2.	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>Cllr S Lee.</p>	
3.	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>There were no declarations of interest.</p>	

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4.	<p><b><u>MINUTES</u></b></p> <p><b><u>20<sup>th</sup> September 2011</u></b></p> <p>Acceptance of the Minutes of the 20<sup>th</sup> September were deferred until the October 2011 Council Meeting. It was agreed that the Clerk would amend section 11 to include his full note to the Acting Chair and add an additional sentence in Section 5 – “it was agreed that matters for information, contained in his monthly report, would be accepted as read subject to any Members questions”.</p>	DVB
5.	<p><b><u>CLERK’S REPORT</u></b></p> <p><u>The Council <b>noted</b> the following which were for information:</u></p> <ul style="list-style-type: none"> <li>A. The Clerk’s action points and progress made.</li> <li>B. No Planning applications had been received.</li> <li>C. The major items of correspondence received included: <ul style="list-style-type: none"> <li>• Unison – Ballot for Strike; Notification of Wrexham CBC’s Off Street Parking Places; Award of grant of £400 from Welsh Church Acts Fund and the next meeting of Town and Community Council Forum – 6<sup>th</sup> December 2011</li> </ul> </li> <li>D. Councillors’ attendance figures for the six months ending 20<sup>th</sup> September 2011 (amended report tabled at Meeting).</li> <li>E. That a number of urgent repairs had been carried out.</li> <li>F. The Budget Statement as at 30<sup>th</sup> August 2011 which was showing an under-spend of £6,000 for the year after taking into account pensions arrears.</li> <li>G. The analysis of lettings income for April to September 2011 which showed that the Council is not expected to exceed the total income collected last year. Cllr D Unwin requested confirmation that the donation from the Bowling Club was shown in the statement. The Clerk confirmed this by showing that it was included under donations.</li> <li>H. The letting of the tender for new Urinals in the Parish Hall.</li> <li>I. That the Village Gateway sign (Minera end) had been relocated on to the pavement.</li> <li>J. That the notice for two vacant Members of the Council had been promulgated on the High Street (Notice Board and Opticians).</li> <li>K. The progress being made on transferring the Council’s energy supply to Buying Solutions.</li> <li>L. It was agreed that the Clerk would re-explore ways of limiting the extent of vandalism in the Memorial Park whilst acknowledging that the Park is leased to Wrexham CBC.</li> </ul>	DVB  DVB

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	<p><u>The Council <b>discussed</b> the following:</u></p> <ul style="list-style-type: none"> <li>A. The Cemetery Lodge rent issue and the Clerk was instructed to carry out a fundamental review of the Cemetery function to include all aspects of the service. Members accepted that they had agreed to refurbish Cemetery Lodge in line with the recommendations made by Bolton Birch.</li> <li>B. The paper outlining the Respective Roles of the Chair and Clerk. The Clerk was asked to update the Council's current standing orders, by March 2012 and incorporate the respective roles paper. <span style="float: right;">DVB</span></li> <li>C. The 2012/13 Precept and the Clerk was asked to produce a detailed 2012/13 budget paper for the next Council Meeting in November 2011. The Clerk informed Council of the discussions currently taking place with Wrexham CBC on the possible transfer of the Public Convenience and that he would seek to ascertain the tax base for 2012/13. <span style="float: right;">DVB</span></li> </ul> <p><u>The Council <b>approved</b> the following:</u></p> <ul style="list-style-type: none"> <li>A. That the Schedule of Payments presented at the meeting be approved – 21<sup>st</sup> September to 18<sup>th</sup> October 11.  <b>Proposed: Cllr C Edwards, Seconded: Cllr M Whitby – Unanimous.</b></li> <li>B. That the 2011/12 Annual Risk Assessment be approved.  <b>Proposed: Cllr K Woodward, Seconded: Cllr M Davies – Cllr M Whitby abstained.</b></li> <li>C. That there be no increase in 2012 Hire Charges – it was agreed in light of the current economic environment and the loss of some users, of late, that there would be no increase in charges for 2012.  <b>Proposed: Cllr M Davies, Seconded: Cllr M Whitby – Unanimous.</b></li> <li>D. That the Council pay the Pension Arrears – it was agreed that the Clerk would liaise with the Clwyd Pension Fund and pay all outstanding monies including employee and employer pension contributions.  <b>Proposed: Cllr C Williams, Seconded: Cllr D Unwin – Unanimous.</b></li> <li>E. That the 2009/10 Final Accounts be approved, with the External Auditor's qualifications noted and the Annual Return re-certified.  <b>Proposed: Cllr M Davies, Seconded: Cllr D Unwin – Cllr G Price abstained.</b></li> </ul> <p>The Chair thanked the Clerk for his comprehensive and thorough report.</p>	
6.	<p><b><u>COUNCIL MATTERS</u></b></p> <ul style="list-style-type: none"> <li>A. The Chair informed the Council that the Clerk had the arrangements for Remembrance Sunday in hand and that the Council would provide refreshments. Cllr M Whitby gave his apologies as he would be attending the Remembrance Service in Liverpool.</li> </ul>	

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	<p>B. That the Council investigate the merits of installing photo-voltaic cells on the Parish Hall Roof: it was agreed that this Council would investigate the above before the feed in tariffs are stopped and instructed the Clerk to produce a comprehensive report on this. Cllr M Davies stated that feed in tariffs could be removed sooner than the 31<sup>st</sup> March 2012.  <b>Proposed: Cllr C Williams, Seconded: Cllr M Whitby – Unanimous.</b></p>	DVB
7.	<p><b><u>POLICING MATTERS</u></b></p> <p>The Police did not attend the Meeting. Cllr M Davies expressed concern at a recent incident in Park Road and that the Council should ascertain the cost of installing an infra red sensitive CCTV camera on the front of the Library, together with appropriate infra-red floodlighting in order to capture more detail at night. Cllr M Davies also informed Council that he was to accompany the Police on a Friday night in Coedpoeth in order to experience the problems faced by the Police. The Chair again suggested that the next Village newsletter should include a Police section and implore residents to report all crimes to the Police and seek an incident number. Members also expressed concern that the Police should do more to raise their presence in the Village.</p>	DVB  DVB
8.	<p><b><u>WREXHAM COUNTY BOROUGH MATTERS</u></b></p> <p>Cllr M Davies stated that he had invited the new Chief Executive of Wrexham CBC to visit Coedpoeth.</p>	
9.	<p><b><u>PRESS/PUBLICITY</u></b></p> <p>There were no matters considered appropriate.</p>	
10.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p><b><u>Cllr G Williams</u></b> – Informed the Council that progress was being made in identifying a replacement leader for 4kids.  <b><u>Cllr M Davies</u></b> – Informed the Council that the necessary funding for the new Gateway Signs had been achieved and commented on the design which had been circulated by the Clerk.</p>	
11.	<p><b><u>FUTURE MEETINGS -</u></b></p> <p>15<sup>th</sup> November 2011 – Full Council Meeting</p>	

**MEETING FINISHED – 8.45pm**

*Dave Bamber* CPFA - Clerk to the Council