

**CYNGOR CYMUNEDOL
COEDPOETH
COMMUNITY COUNCIL**

Minutes of Council Meeting
held virtually on
Monday 29th November 2021
at
7.30 p.m.

Present: Chair: Councillor M. Dixon (M D)
Vice Chair: Councillor G. Price (G P)

Councillors: B. Brown (B B), D. Donaghy (D D), S. Edwards (S E), G. Kelly (G K), Gr. Kelly (G r K),
P. Wilson (P W) (8)

Council meeting commenced 7.35 p.m.

Item No	Item	Action
1	<u>APOLOGIES FOR ABSENCE</u> Cllr J. Appleby, Cllr K. Coventry, Cllr S. Scheurleer Accepted	
2	<u>DECLARATIONS OF INTEREST</u> None	
3	<u>WELCOME TO NEW CLERK</u> The Chairman extended a warm welcome to Mrs Deborah Edwards, the new Clerk. Thanks to the Appointments committee and special thanks to Cllrs Coventry, Price and Graham Kelly for all the hard work in bridging the gap whilst the Community has been without a Clerk. Additional thanks for the ongoing support from the Councillors whilst Deborah adjusts to her new role and undertakes training.	
4	<u>RENEWAL OF MEMBERSHIPS</u> (a)Renewal of membership of the Society of Local Council Clerks (SLCC)-Cost £233 (b) Renewal of membership on One Voice Wales – Cost £591 Proposed – Cllr G Price	

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	<p>Seconded- Cllr Gr Kelly</p> <p>Unanimous</p>	
5	<p><u>PURCHASE OF LAPTOP FOR USE BY CLERK - cost of £978.80 ex.VAT</u></p> <p>Cllr G Kelly stated, 'not enough consultation had taken place, 3 quotes should have been obtained before purchase and given the poor state of current office equipment and costs, a debate and further discussions should have been undertaken', additionally H&S and Green issues raised. Cllr S Edwards directed colleague to current Welsh government guidance for employees to work from home where possible. Chair reminded Cllrs that he had emailed all Cllrs and a decision had been taken and pointed out that the laptop was purchased, and it was less than £1000 as vat is claimed back. Discussion continued into need for printer replacement and Cllr G and Gr Kelly asked if it would be possible for Mdm. Clerk to obtain quotes for leasing a professional grade office copier/ scanner to compare against cost of purchasing new equipment.</p> <p>Confirmation of full retrospective agreement proposed- Cllr G Price Seconded-Cllr S. Edwards Against – Cllr B. Brown, Cllr G Kelly, Cllr Gr Kelly</p> <p>Accepted</p>	Clerk
6	<p><u>AUTHORISE PAYMENT OF INVOICES</u></p> <p>Accountant has provided schedule up to 18 November 2021. Several queries raised as to why schedule does not extend to date of meeting. Cllr Gr Kelly stated that Council should review all invoices per Standing orders. Cllrs Price and Edwards requested more clarity. Cllr Donaghy noted that Christmas lights are shown as hire but were a purchase – the purchase was based on quotes shared by Broughton council.</p> <p>Proposed -Cllr George Price Seconded- Cllr P Wilson Abstained- Cllr G Kelly, Cllr Gr Kelly</p> <p>Accepted</p>	
7	<p><u>DISCUSS THE REPORT OF THE INTERNAL AUDITOR AND IDENTIFY A WAY FORWARD</u></p> <p>Discussion deferred as Cllr Donaghy not in receipt of information. Given that the issue of invoices was covered within Cllr Gr Kelly comprehensive review of the Internal auditor's findings a formal proposal was made to request sight of copy invoices for £500.00 and above.</p> <p>Proposed – Cllr Gr Kelly Seconded- Cllr G Kelly Abstained- Cllr M Dixon,</p>	<p>Clerk</p> <p>Mtg with</p> <p>Cllr Gr Kelly to</p>

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	Against- Cllr G Price Accepted	discuss report
8	ITEMS FOR NEXT AGENDA- to be submitted to clerk by 6 December 2021 a) War memorial lights b) Printer /scanner	
9	Next full Council meeting to be held virtually on 14 December 2021 At 7.30 pm	

Meeting Finished – 8.50 p.m.

Deborah Edwards - Clerk to the Council

Approved

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